Construction Benefit Services

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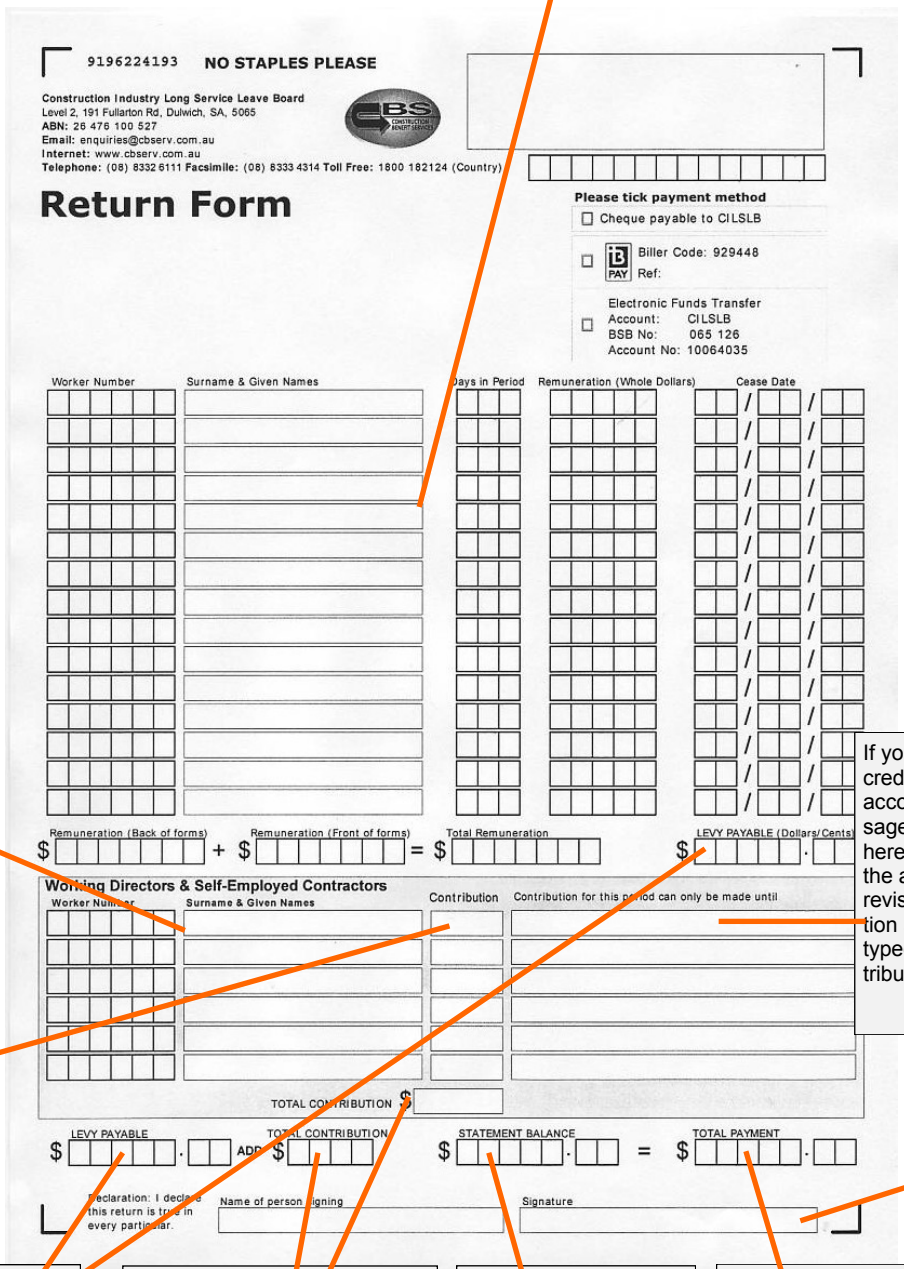
Employer Return Form (front) - how to complete paper return form (inc working directors/self-employed con-

For information about completing worker details, please see Info sheet "Employer Return (front) - how to complete paper return form (workers only)"



The worker number and name of each working director employed, or self-employed contractor will be typed here.
A separate registration is used to join the scheme. New directors cannot be added on this form.

The contribution amount will be typed here.
This amount is fixed, you cannot pay more or less than this amount per return period.

If you have a credit on your account, a message will appear here advising of the amount. The revised contribution amount will be typed in the Contribution box.

Please write and sign your name

Transfer the "Levy payable" (if any for workers) to this box

Transfer the total contribution for all directors or contractors to this box

Add or subtract any statement balance amount

Total the payment and write in this box