

**Construction Benefit Services**

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(SA Country only)

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Taking Long Service Leave

Every day worked is recorded as a day's service towards a worker's long service leave.

Once you have accrued 2600 days service, you are entitled to take 13 weeks long service leave. You can choose to take this in up to 3 separate periods of not less than 2 weeks duration. Subsequent leave may be taken as it accrues in minimum periods of 2 weeks.

You can apply for a pro rata payments if you cease employment in the construction industry and have accumulated 1820 days service.

When you are ready to take leave or apply for a payment, either contact Construction Benefit Services to have an application form sent to you, or download one from our website www.cbserv.com.au

Payments are made via EFT into your nominated bank account or via cheque.

A PAYG Summary will also be issued for inclusion in your tax return. If you receive a payment near the end of a financial year, your tax liability may be affected. Please discuss this with us when you apply.

Under the Construction Industry Long Service Leave Act, a construction worker must not, while on long service leave, engage in any other employment in place of his or her employment as a construction worker.

Whilst on leave, you will be credited with service towards your next entitlement.