

Lodge your employer return form monthly or annually

Currently, all employers are required to lodge an Employer Return every two months.

In response to industry demand, two new options are available to employers from September 1.

Monthly

This is available to any employer who lodges their employer return via our website at www.cbserv.com.au.

Payment of levies must be made either by EFT (Electronic Funds Transfer) or BPay.

For more information about lodging returns on-line, telephone CBS or visit our website and click on the News & Publications link, Guides & Instructions, Guide to accessing personal data on-line.

Annually

This option is only available to employers of **apprentices**. The return period will commence on July 1 and end on June 30 each year. If you commence to employ leviable workers, you will need to notify CBS and revert to either bi-monthly or monthly lodgement. Lodgement can be done via the Internet or using the paper return form.

Privacy Policy

In the December edition of Insite, the Board advised of its policy in relation to privacy.

Although not subject to the Federal Privacy Act or National Privacy Principles, it was decided to model Board policy and guidelines on the National Principles.

The Board has since received representations from industry bodies querying the effectiveness of the policy regarding the disclosure of information to third parties.

In the interests of scheme efficiency and improved compliance, specific information will now be provided upon written request to industry stakeholders only. This information will be restricted to registration information (ie is an employer/worker registered? Have levies been paid on the worker's behalf?)

All other requests for information will be administered in accordance with the policy stated in the December 2001 issue of Insite. Proof of identity or authorisation to release information will be required.

BPay

Our Biller code is 929448



Until now, payment to CBS has been restricted to cash, cheque or EFT (Electronic Funds Transfer).

Since the recent introduction of **BPay** as a payment option, many of our clients have made the switch to pay their levies or contributions.

If you are currently registered with CBS to use Internet lodgement of Employer Returns, the entire process can now be completed from your computer.

We are currently developing Internet lodgement for Contractor/Director invoices. In the meantime, these client groups may pay contributions via BPay, but will still need to post the completed invoice back to us.

To start using **BPay**, contact your participating bank, building society or credit union to make payments from your **savings account, cheque account, Mastercard, Bankcard or Visa**.

You will need to enter our BPay Biller Code which is **929448**. This is shown in the BPay box on either your Employer Return Form or Contractor/Director invoice.

You will also need to enter your personal customer reference number, which is also located in the BPay box. This number is your registration number with CBS with the addition of a single check digit which we generate to ensure accuracy of data received.

Telephone/Internet banking is available outside of business hours, so you can pay at a time convenient to you.

Machinery of Government

Following the appointment of the new Labor Government, the Board has referred to the Minister for Industrial Relations a briefing paper on the following:

- The Sheridan Review of the Board and its operations
- Increased legislative powers
- Legislative measures to protect the Construction Industry Fund
- Improved flexibility
- Appointment of a new Board

The Board considers the above are critical to the ongoing success of the scheme.

Electrical Contracting

The Board has recently re-examined a long-standing policy in relation to the registration of electrical apprentices.

Registration of such apprentices will now be restricted to those satisfying the eligibility criteria of the Act. ie involved in installation work more than 50% of their time. The amended policy will be applied retrospectively.

Board staff are presently contacting all registered electrical contractors who employ apprentices, to assess the validity of the current registration.

New Staff at CBS

Two new staff have recently commenced at CBS following the restructure of the organisation.

Cassie Applebee is the new Clerical Support Officer. Cassie is employed through Maxima Group Training through their traineeship scheme.



Sue Springbett is the new Client Services Officer. Sue looks after payments to workers, processing of employer returns, debt recovery and general enquiries.

Investment/Wage Growth

The Board's return on investments for 2001/2002 was – 4.5%.

This return compares with the median return for growth fund managers of – 4.1%.

During the same period, average weekly earnings in the construction industry increased by 8.4%.

The consequences of both these external influences on the Construction Industry Fund will be considered by the Board's new actuary Portfolio Planning Services in the review of the Fund at 30th June.

Income Protection Insurance

An increasing number of employers are providing Income Protection Insurance for their workers as an additional benefit. This insurance provides for income payments to workers who are absent from work due to illness or injury that is not related to their employment.

The Construction Industry Long Service Leave Act 1987 does not allow for any period a worker is absent from work while receiving Income Protection payments to be recognised for long service leave purposes. As a consequence employers are not required to pay levies or report service days in respect of such periods.